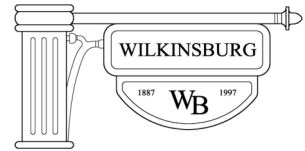


Borough of Wilkinsburg
CODE ENFORCEMENT DEPARTMENT
MUNICIPAL BUILDING
605 ROSS AVENUE
WILKINSBURG, PA 15221-2145
PHONE: (412) 244-2923 - FAX: (412) 244-2922



Zoning Permit Application

Address of Request: _____

Applicant: Name: _____

Address: _____ Phone: (____) _____

(Circle one) Owner of property or Valid option to buy (attach option)

Type of Request: _____ New Construction
 _____ Adding or Remodeling
 _____ Repair or Replacement
 _____ Moving Building
 _____ Change in use

Proposed Use: Residential: _____ Single Family
 _____ Multi Family – Number of Units _____
 _____ Accessory Building

Non-Residential: _____ Commercial
 _____ Industrial
 _____ Institutional
 _____ Parks & Open Space

The undersigned hereby represents that, to the best of his/her knowledge belief that all information listed above is true, correct, and complete; and that an attached drawing contains the required information.

Date Owner or Applicant

TO BE COMPLETED BY ZONING OFFICER

Parcel Identification: Lot: _____ Block: _____

Zoning Requirements

a. Zoning District _____
b. Lot Dimensions _____
c. Lot Area _____
d. Yards: _____
 Front: _____
 Side (1): _____
 Side (2): _____
 Rear: _____
e. Buffer Yard: _____
f. Coverage: _____
g. Building Height: _____
h. Parking Spaces: _____
i. Sign: _____
 (Size & No.): _____
j. Use: _____

Drawing Specification

a. Zoning District _____
b. Lot Dimensions _____
c. Lot Area _____
d. Yards: _____
 Front: _____
 Side (1): _____
 Side (2): _____
 Rear: _____
e. Buffer Yard: _____
f. Coverage: _____
g. Building Height: _____
h. Parking Spaces: _____
i. Sign: _____
 (Size & No.): _____
j. Use: _____

(Check One) _____ Approved _____ Denied

Zoning Officer: _____ Date: _____

Reason for Denial (Specific Section of Code)

Procedure for Zoning Permit Application

1. You must complete all information on the application.
2. Please include all phone numbers at which you can be reached (i.e., cell phone, pager, or work phone number).
3. You must submit a written business plan or description of use.
4. You must submit a site plan showing dimensions of building, front, rear, and side yards, as well as adjacent properties and required play and parking area. In some instances, a copy of the property can be used as the site plan.
5. If you are not the owner of the property, a valid “option to buy” contract must be attached to the application.

Failure to submit the above referenced information will result in a rejection of the Zoning Permit Application by the Zoning Officer.